


MACON COUNTY BOARD OF HEALTH

MITCHELL BISHOP, CHAIR
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MEMORANDUM

TO: Macon County Board of Health Members
FROM: Kathy McGaha, Health Director 

DATE: 11/4/2022

TOPIC: Board of Health Meeting

The Macon County Board of Health will hold its regularly scheduled meeting on 11/15/2022. The Board of Health meetings are open to the public and public comment is welcome during the comment period. **The meeting will commence at 6:15 p.m. and will be held in Meeting Rooms A & B of the Human Services Building. If any Board members are unable to attend, please contact Tara Raby at (828) 349-2423.**

Call to Order

Welcome/Intro/Departures/Recognition/Announcements:

Public Comment:

Approve Agenda:

1. **Presentation:** Community Health Survey April Biagoni & Jimmy Villiard
2. **Approve Minutes of Previous Meetings:** September 27, 2022
3. **Old Business:**
 - a. Health Director Job Description Review and Performance Kathy McGaha, Health Director
 - b. Influenza Report Evaluation Jennifer Garrett, Director Of Nursing
 1. Vaccine Participation
 2. ILI Report
 - c. **Community Health Center Grant Application** Kathy McGaha, Health Director
4. **New Business:**
 - a. **Billing Guide and Fee Policy** Melissa Setzer, Finance Section Admin.
 - b. **Tobacco Free Campus Policy** Jimmy Villiard, Population Heath Admin.
 - c. **Employee Agent Vaccination** Jennifer Garrett, Nursing Director
 - d. **Remaining Board of Health Policies** Sean Sullivan, Preparedness Coordinator
 - e. **Nomination of Chair/Vice Chair** Kathy McGaha, Health Director
 - f. **Approval of New Meetings for 2023** Kathy McGaha, Health Director
5. **Board of Health Training Item**
 - a. **Board of Health Roles and Responsibility Review** Kathy McGaha, Health Director
 - b. **Upcoming Trainings** Kathy McGaha, Health Director
6. **Closed Session**, to discuss qualification of personnel as per NC General Statute 143-318.11 (6)

Next Meeting:

- **Requested Agenda / Discussions Items** (General Updates, Emerging Issues, etc.)

cc: Derek Roland, County Manager
News Media